



Application for Employment

We sincerely appreciate your interest in employment with **Meffert Oil Co. Inc.** We are an equal opportunity employer and affirmative action employer. We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, ancestry, age, genetics, pregnancy or childbirth, disability, marital or veteran status, sexual orientation, or any other legally protected status. **Incomplete applications will not be considered.**

PLEASE PRINT

PERSONAL INFORMATION			
Last Name	First	Middle	Date of Application:
Street	City	State	Zip
Phone Number:		Email Address:	
Position Applying for:	Date Available to Start:	How did you hear about us?	
Who referred you to our Company?		Are you interested in: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Temporary Until	
If you have worked for us before, please list dates of employment and position held:			
Are you under 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No		Are you legally eligible to be employed in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Please answer the following questions if you are applying for a position at our Convenience Stores:			
Check all of the days you are available for work: <input type="checkbox"/> Sunday <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday			
Check all times you are available for work: <input type="checkbox"/> Mornings <input type="checkbox"/> Afternoons <input type="checkbox"/> Evenings <input type="checkbox"/> Weekends			
Number of hours per week you can work:			
The Convenience Store positions and Driver positions require a candidate be able to obtain a additional licenses/endorsements in accordance with the State of Wisconsin and or DOT regulations. If applying for one of these positions, have you ever been convicted of a crime, or pleaded no contest, for any offense or violation other than minor traffic violations? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain:			
Do you have any pending charges for felony, misdemeanor or pending ordinance violation (other than a minor traffic violation)? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain:			

EDUCATION				
Circle highest grade completed:	Grade School	High School	College/Tech School	Graduate School
	<input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 +	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4
Name/Location			Course/Degree	
High School				
College/Tech School				
Graduate School				
Other Education				

EMPLOYMENT HISTORY

Provide a complete description of employment history starting with your most recent position. Include any periods of self-employment or military service.

Employer:		Dates Employed		Job Duties/Responsibilities:
		From	To	
Address:				
Telephone Number(s):		Hourly Rate/Salary		
Job Title:		Starting	Final	
Supervisor's Name:	Supervisor's Title:	May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Reason for Leaving:				

Employer:		Dates Employed		Job Duties/Responsibilities:
		From	To	
Address:				
Telephone Number(s):		Hourly Rate/Salary		
Job Title:		Starting	Final	
Supervisor's Name:	Supervisor's Title:	May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Reason for Leaving:				

Employer:		Dates Employed		Job Duties/Responsibilities:
		From	To	
Address:				
Telephone Number(s):		Hourly Rate/Salary		
Job Title:		Starting	Final	
Supervisor's Name:	Supervisor's Title:	May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Reason for Leaving:				

Employer:		Dates Employed		Job Duties/Responsibilities:
Address:		From	To	
Telephone Number(s):		Hourly Rate/Salary		
Job Title:		Starting	Final	
Supervisor's Name:		Supervisor's Title:		
		May We Contact?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Reason for Leaving:				

Position Specific: Qualifications / Skills / Certifications, etc.

Please list the qualifications, experiences, etc. that you feel especially qualify you for this position.

PROFESSIONAL REFERENCES

List the names, addresses and telephone numbers of three references who are not related to you and can attest to your skills, abilities, and/or education necessary for the position for which you are applying.

Name	E-mail Address & Phone Number	Company/Business Name

MEFFERT OIL CO. INC.
Applicant Acknowledgement

I certify that all statements and information contained in this application were made by me and are true, correct and complete to the best of my knowledge and belief. I understand that any misrepresentation or omission of any kind on this form and/or during Meffert Oil Co. Inc. employment process may result in denial of employment or be cause for subsequent dismissal if hired.

I authorize Meffert Oil Co. Inc. to investigate my responses on this application and to contact all former employers or any individuals familiar with my employment background and me unless so specified otherwise within the reference section of this application form. I also understand that criminal convictions, driving records and/or credit records checks are required for specific positions as a condition of employment and that I will be notified if this is a requirement. Meffert Oil Co. Inc. reserves the right to condition such investigations for purposes of verifying information I have provided or for obtaining any information — whether favorable or unfavorable — about my employment or me. I voluntarily and knowingly fully release and hold harmless any person or organization that provides information pertaining to me and/or my employment, as conditioned by law. I understand that as part of the application process I may be required to participate in various pre-employment assessments and as a condition of employment, be required to complete all employment related paperwork and/or processes.

I understand that upon receiving a job offer, a physical examination and/or drug screening may be required. (Note: If this is a job requirement, you will be notified of this requirement. Such requirement would have to be successfully completed as a condition of employment.)

Regardless of whether or not I become employed by Meffert Oil Co. Inc., I recognize that this form, Meffert Oil Co. Inc.'s application process, and any offer of employment should not be considered as a contract of employment. I understand:

— That employment with Meffert Oil Co. Inc. is on an "at-will" basis, and that either the company or I can terminate my employment with or without cause and/or notice, at any time, unless I have been issued a written employment contract;

— That no person other than Meffert Oil Co. Inc.'s Company President has the authority to offer any agreement regarding employment or an employment contract;

— That unless such agreement /contract has been executed in writing to me by Meffert Oil Co. Inc.'s Company President, my employment with Meffert Oil Co. Inc. is "at-will" and I in no way bind Meffert Oil Co. Inc. to a contractual agreement regarding permanency of employment.

Applicant Signature

_____/_____/_____
Date

Please print name